



MRH OFFICE ORDER

NO. 002 s. 2026

TO : **MERCY ESCARA – Job Order**
RONILO MADALI – Job Order
This Hospital

FROM : **JOVER C. PUNSALAN, MD, FPOA, FPSS, MSHHM**
Medical Center Chief II

SUBJECT : **REASSIGNMENT OF PERSONNEL**

DATE : **January 7, 2026**

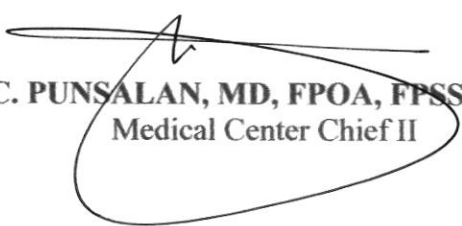
In the interest of service exigency and to ensure the efficient delivery of support services within the hospital, the following personnel are hereby reassigned, **effective January 12, 2026**, unless sooner revoked or modified:

1. **MERCY ESCARA** - Housekeeping Section to Water Refilling Station
2. **RONILO MADALI** - Water Refilling Station to Grounds Maintenance

These reassignments are made to address operational requirements and to promote optimal utilization of manpower. The concerned employees are expected to perform the duties and responsibilities corresponding to their assignments.

The immediate supervisors of the concerned units are directed to provide the necessary orientation and support to ensure a smooth transition.

This Office Order shall take effect as stated above.


JOVER C. PUNSALAN, MD, FPOA, FPSS, MSHHM
Medical Center Chief II